



Monday 21<sup>st</sup> May 2018

Dear Parents/Carers,

## SCHOOL DINNER MONEY

WisePay has today been updated to show the dinner charges for the final term of the school year (Monday 4<sup>th</sup> June to Tuesday 24<sup>th</sup> July 2018).

Please be aware that as the charges are generic they do not take into account any school trips your child may have so, if a trip has been booked, please deduct this from your payment. Unless your child goes home unexpectedly, you will not be charged for a meal if your child does not have it. Any overpayment is held on account.

Year 6 children going to PGL will need to deduct one week's monies for this residential visit and any secondary school visits they may have planned. Any monies overpaid by the end of the school year, when they leave Brookland Junior will, obviously, be refunded.

Meals **must always be paid for in advance**. If debts are incurred the school budget has to pay for them. This means that money which should be spent on children's education has to be used to pay for debts incurred by parents. The school budget cannot support this debt.

Unfortunately, there are some families, who do not pay in advance and the office staff spend many hours having to chase monies. If parents incur a dinner money debt you will be asked to either send your child in with a packed lunch or take them home for lunch until the debt is cleared.

If you think that your child is entitled to free school meals further information is available at [www.hertsdirect.org/freeschoolmeals](http://www.hertsdirect.org/freeschoolmeals) or from the helpline 0300 123 4048.

If your child has a debt for this current half term then please bring their account up to date by **Wednesday 23<sup>rd</sup> May**. If you are unsure of your current balance then please ask in the school office.

Any child with an unpaid debt on Monday 4<sup>th</sup> June will need to bring in a packed lunch or go home for dinner.

Finally, please be aware that Herts Catering Ltd are increasing the cost of a school meal from Wednesday 5<sup>th</sup> September 2018. Each meal will cost £2.50.

Yours sincerely

Mr G Douglas  
Headteacher