

**BROOKLAND JUNIOR SCHOOL**  
**CHANGE TO LUNCH ARRANGEMENTS**

**Child's Name:** ..... **Class:** ..... **Date:** .....

I would like to change the lunch arrangements for my child as follows:

**CHANGE FROM SCHOOL MEALS TO PACKED LUNCH**

**Please note we require 1 full weeks' notice for your child to change from school meals to packed lunch.**

I would like my child to bring a packed lunch as from:

Monday .....

**CHANGE FROM PACKED LUNCH TO SCHOOL MEALS**

**Please note we require 1 full weeks' notice for your child to change from packed lunch to school meals.**

I would like my child to have school meals from:

Monday .....

Please specify if your child has:

Special Dietary requirements: .....

Any Food Allergies: .....

I would like to pay:

- Weekly
- Half Termly
- My child is entitled to Free School Meals

**CHANGE TO MONDAY/WEDNESDAY/FRIDAY OPTIONS**

**I would like my child to have a school dinner on** MONDAYS  WEDNESDAYS  FRIDAYS

From .....

Please specify if your child has:

Special Dietary requirements: .....

Any Food Allergies: .....

**PLEASE NOTE: IF YOUR CHILD GOES HOME UNEXPECTEDLY THE COST OF THE MEAL ORDERED WILL BE CHARGED**

**FOR OFFICE USE ONLY**

**Actioned:** SIMS/Parent notified/Office Sheet

*This data will be retained securely for a maximum of 3 working days until our school management system (SIMS) is updated  
May 2018*